

PREAMBLE

Branch 82 recognizes that we are governed by existing Labor Laws, the Constitution of the National Association of Letter Carriers. AFL-CIO rules and Roberts Rules of Order (Revised), as well as the following local By-laws.

Conduct intending to injure the good name of any member of the Branch or hamper the Branch in its work or disturb its well-being shall be subject to action as described in the above cited Laws and rules.

ARTICLE 1

Section 1. NAME & OBJECTIVES

- A.** This Branch shall be known as CHARLES N. COYLE BRANCH 82 of the NATIONAL ASSOCIATION OF LETTER CARRIERS.
- B.** The objectives of this Branch shall be as outlined in Article 1, Section 2 of the NALC Constitution for Governing Subordinate and Federal Branches.

Section 2. BRANCH 82 EDITORIAL POLICY

- A.** The "B Mike" is the official publication of Branch 82.
- B.** The "B Mike" is published to promote the objectives of this Branch and to provide better communication with our members.
- C.** Members are encouraged to submit articles for publication. All material submitted must bear the contributor's signature or identification.
- D.** Contributors are expected to use good taste and keep articles free of personal attacks and discriminatory or prejudicial references.
- E.** The Branch reserves the right to edit or refuse publication of any article.
- F.** The mailing list of Branch 82 will not be released for any reason.
- G.** Advertising will be handled following present policy.

Section 3. AFFILIATIONS

- A.** Branch 82 will be affiliated with organizations as approved at the general membership meeting.

ARTICLE 3 **MEETINGS**

Section 1. There shall be a regular meeting of this Branch on the second Wednesday of each month at 7:00 pm. This meeting shall conclude at 9:00 pm. In the event of unfinished business, the majority of those present may vote to extend the meeting. The President, with the approval of the Executive Board, may in an emergency, change the meeting time and place. The President must notify the membership by means of the official publication of Branch 82.

Section 2. Twenty five (25) members shall constitute a quorum at any meeting.

Section 3. A special meeting may be called by the President on receipt of a written request signed by at least one hundred (100) members in good standing. Notification of such a meeting shall be sent by the Secretary-Treasurer to each Postal Station or Office, and to each retiree at least one (1) day prior to said meeting. Only that business for which the meeting was called may be discussed or transacted at the special meeting.

Section 4. Nonmembers will not be permitted in the meeting place during the regular order of business, except by approval of those members present.

Section 5. The projected annual budget must be presented for approval at the December general membership meeting.

ARTICLE 4 **OFFICERS**

Section 1. The elected officers of this Branch shall be a President, Vice President, Secretary-Treasurer, Recording Secretary, Sergeant at Arms, Editor of the Branch Publication, four (4) Executive Board Members at Large, five (5) Trustees, NALC Health Benefit Representative, who will also perform the duties of the collector for MBA/NSBA, and a Director of Retirees.

ARTICLE 5 **NOMINATIONS & ELECTIONS**

Section 1. NOTICE FOR NOMINATIONS AND ELECTIONS.

- A.** The Secretary -Treasurer shall place Notice of Nominations and Elections for Delegates to the State and National Conventions in the appropriate edition of the Official Publication of Branch 82 ("B-Mike") as required by the NALC Constitution and Federal Labor Election Laws.
- B.** The Secretary -Treasurer shall place Notice of Nominations and Elections in the appropriate edition of the "B-Mike" stating the offices for which election shall be held and the time, place, and manner for nomination as required by the NALC Constitution and Federal Labor Election Laws.

Section 2. Nomination of candidates for election to office in this Branch shall be made and closed at the regular meeting in October of each odd numbered year. A candidate for office must be present when nominated or have sent a written notice to, and which was received by the Secretary -Treasurer of their intent to accept the nomination. Any candidate who has been unavoidably detained as determined by the Election Committee, may accept nomination up to close of business by the Friday following the October Branch Meeting.

Section 3. Election of officers shall be by referendum vote. The return envelope shall have, in addition to space for the required signature, the member's printed name and mailing address on the outside of the return envelope for verification purposes. (Also refer to NALC Regulations Governing Branch Election Procedure, Section 14). The last day on which ballots must be received in order to be counted shall be the date of the election. The Monday prior to the December Branch Meeting (as defined in Art. 3 Sec. 1) will be considered the Election Date. Election results will be announced at the December Branch Meeting.

Section 4. Nominations for Delegates to the National and State Conventions shall take place at the regular September meeting, preceding the convention. Nominees must be present when nominated or have presented to the Secretary Treasurer written intent of acceptance of nomination. Said nominees must have attended six (6) of the last twelve (12) meetings to become paid delegates.

Members with the valid excuse of being on Official NALC Union business will be considered as present. Any candidate who has been unavoidably detained as determined by the Election Committee, may accept nomination up to close of business by the Friday following the September Branch Meeting. Election of delegates shall be at the October regular meeting by secret ballot, if necessary.

Section 5. The Executive Board shall recommend, prior to nominations the number of paid delegates and the compensation amount allowed each delegate to the National and State Conventions, as budgeted.

Section 6. Each station or section shall elect, in December, to take office in January, Stewards and Alternate Stewards as provided in the Constitution of Subordinate and Federal Branches, Article 4, Section 5. The vote will be by secret ballot. The President shall at all times have the authority to relieve any steward, whether appointed or elected, of any representational duties or functions, and to assign such duties or functions to another member appointed by the President, whenever the President concludes that such action is necessary to ensure that the Branch meets its representational responsibilities or to ensure Branch compliance with NALC policy, per the National Constitution, Article 6. Section 1.

Stewards may be immediately suspended or removed from their position as steward by the Branch President for failure to perform their duties or for cause.

The steward may appeal his/her suspension or removal to the Executive Board within thirty (30) days. Upon receipt of said appeal, a committee of three stewards or officers will be appointed by the President to investigate. The committee will investigate the charges and may conduct a special meeting with the carriers from the affected station or installation.

The Executive Board will then hear the report of the special Committee on their findings at the next regularly scheduled executive board meeting. The board will then meet to decide to rescind, uphold or extend the suspension or remove or other remedy they deem appropriate.

The decision will be decided by majority vote of that group. The Branch President as chair of the executive board will remain engaged throughout the entire process but will not have a vote on the final disposition of the case.

Section 7. If an election is required, the listing of the names of qualified nominees for State delegates shall be placed on the ballot in an order corresponding to the results of a lottery selection supervised by the Secretary-Treasurer.

Section 8. If there is no officer or member who will run for election as a shop steward or alternate steward at any station or office, the President may appoint someone. In the event of a vacancy of a Shop Steward or alternate steward position an election will be held or a member will be appointed at the discretion of the President. In this instance, the Steward or alternate would serve out the time remaining on the resigned or vacant term.

Section 9. When an elected office is vacated, the Branch President shall fill all vacancies with a person duly qualified until the next regular election.

ARTICLE 6

DUTIES PREAMBLE

The duties of the officers shall be governed by Article 4 & 6 of the National Constitution.

Section 1. PRESIDENT

- A.** The President, if properly elected, shall by virtue of the office be a delegate to the State and National Conventions and to any meeting called by the National. Region or State, should the Branch vote to be represented at said function. The President will be the chairperson of these delegations and, if properly elected, shall receive expenses equal to delegate fees.
- B.** The President may appoint the following: Chief Stewards, a Parliamentarian, a Safety Officer, a Legislative Liaison, a Community Outreach Officer and other Officers as may be needed.
- C.** The President shall direct staffing of Branch 82's office from 8:00 am to 5:00 pm Monday through Friday and from 8:00 am to 11:00 am Saturdays.
- D.** The President, with the approval of the Executive Board, shall be empowered to cancel Executive board or Steward Council meetings.

- E.** The President shall be employed on a full-time basis at a salary equal to the same level as he/she would earn as a full-time Regular City Carrier, plus the equivalent of 10 hours of overtime per week at the appropriate rate. If retired, he/she shall be employed on a full-time basis at a salary equal to the highest Regular City Carrier Step, plus the equivalent of 10 hours of overtime per week at the highest Regular City Carrier Step. Salary will increase concurrent with Regular City Carrier contractual raises and/or COLA adjustments.

He/She will receive the same leave as he/she would earn as a full time carrier. If retired, He/She will receive the same leave as the maximum amount earned by a full time carrier. Unused Annual Leave up to 80 hours, will be paid at the end of the calendar year. Sick leave shall be earned at a rate of Thirteen (13) days per year. Four hours per pay period calculated at the current officer salary rate shall be deposited in a sick leave account maintained to protect the vested interest of the officer and to limit the liability of the Branch. Sick leave used during any pay period will be paid at the rate in effect during the pay period. The Officer is responsible for managing their sick leave account and sick leave pay. Leaves of absence for serious illness will be granted.

During the last pay period of the calendar year, the officer may determine whether to withdraw all or part of the account. Upon leaving office, whatever amount remains in the account will be paid out to the President provided all Branch property has been properly turned over to the successor.

- F.** The President will be reimbursed for direct expenses incurred while on assignment by the Branch. The President may spend sums necessary to maintain Branch function. He/She shall be reimbursed the standard rate per mile as set by IRS publication #463 (Travel, Entertainment, and Gift Expenses) for use of his car while on Branch business, unless changed by vote of the General Membership. The expenditures in this section to be approved by the Executive Board/Budget Committee. **Note: In the acceptance of this by-law change in January, 2010, the Committee of laws said; "the power given to the executive Board/Budget Committee to approve expenditures may not usurp the right of the branch membership to determine how it will appropriate its funds: under the Constitution, no appropriation of branch funds may be made except when ordered by a majority vote of the members present and voting at a regular branch meeting."**

- G.** If the president is not a retired member the Branch, as employer, will pay to the USPS:

- 1.** The USPS contribution to the President's Retirement Fund.
- 2.** The USPS contribution to the President's Health Benefits Fund.
- 3.** The USPS contribution to the President's Basic Life Insurance cost.
- 4.** The appropriate USPS contribution of matching TSP contributions

- H.** The President's designee, assigned on Branch business. Shall be compensated for lost time and the standard rate per mile as set by IRS publication #463 (Travel, Entertainment, and Gift Expenses) for vehicle usage, unless changed by vote of the General Membership. The Branch will also fully compensate those on assignment for out of pocket expenses and for any loss of benefits normally earned as letter carriers.

All lost-time paid by Branch 82 will be based upon the principal of no loss and no gain. No carrier will be paid lost time for hours or hours in a calendar day in which they are also in a pay status by the USPS. This includes Annual leave, Sick leave and payment by OWCP. This does not include payment for retired members receiving retirement payments by OPM. The union will pay lost time or a combination of lost time and compensation by the USPS up to a total of 8 hours in a calendar day. All lost time will be paid at the straight time rate.

- I.** Payment of all expenses submitted under Section 1H must be approved by the Executive Board.
- J.** The President will visit stations during carrier working hours whenever their schedule permits.
- K.** The President or their designee shall present a retired pin to each member who retires in good standing.

L. The President will, working with the Secretary Treasurer, prepare the budget for review and approval by the Executive Board and the membership.

Section 2. VICE PRESIDENT

- A. The Vice President will be employed on a full-time basis. The Vice President shall perform the duties of the Vice President, per National Constitution Article 6. Section 2. The Vice President shall work under the direction of the President to investigate and assist in handling grievances, arbitrations, unfair labor practices and other matters pertaining to the good of the membership. The Vice President, if properly elected, shall by virtue of the office be a delegate to State and National Conventions, receiving expenses equal to delegate fees.
- B. The Vice President will receive the standard rate per mile as set by IRS publication #463 (Travel, Entertainment, and Gift Expenses) for vehicle usage and will be compensated for expenses while of Branch business, unless changed by vote of the General Membership. Payment of these expenses must be approved by the Executive Board. **Note: In the acceptance of this by-law change in January, 2010, the Committee of laws said; “the power given to the executive Board/Budget Committee to approve expenditures may not usurp the right of the branch membership to determine how it will appropriate its funds: under the Constitution, no appropriation of branch funds may be made except when ordered by a majority vote of the members present and voting at a regular branch meeting.”**
- C. The Vice President shall be employed on a full-time basis at a salary equal to the same level as he/she would earn as a full-time Regular City Carrier, plus the equivalent of 8 hours of overtime per week at the appropriate rate. If retired, he/she shall be employed on a full-time basis at a salary equal to the highest Regular City Carrier Step, plus the equivalent of 8 hours of overtime per week at the highest Regular City Carrier Step. Salary will increase concurrent with Regular City Carrier contractual raises and/or COLA adjustments.
- D. He/she will receive the same leave as he/she would earn as a full time carrier. If retired, He/she will receive the same leave as the maximum amount earned by a full time carrier. Unused Annual Leave up to 80 hours, will be paid at the end of the calendar year. Sick leave shall be earned at a rate of Thirteen (13) days per year.

Four hours per pay period calculated at the current officer salary rate shall be deposited in a sick leave account maintained to protect the vested interest of the officer and to limit the liability of the Branch. Sick leave used during any pay period will be paid at the rate in effect during the pay period. The Officer is responsible for managing their sick leave account and sick leave pay. Leaves of absence for serious illness will be granted.

During the last pay period of the calendar year, the officer may determine whether to withdraw all or part of the account. Upon leaving office, whatever amount remains in the account will be paid out to the Vice President provided all Branch property has been properly turned over to the successor.

The Vice President shall receive the same fringe benefits accorded the President.

Section 3. RECORDING SECRETARY

- A. The Recording Secretary shall read, or cause to be read, all communications, reports, etc.. They will take the minutes of the Executive Board and General Membership Meetings.
- B. The Recording Secretary will assist the Secretary-Treasurer as directed by the President.
- C. The Recording Secretary shall receive a salary of the equivalent of 6 hours pay at the highest Regular City Carrier Step per month, payable monthly.

Section 4. SECRETARY-TREASURER

- A. The Secretary Treasurer, or in their absence, the President or Recording Secretary, shall receive all monies which may be paid to this Branch, giving their receipt thereon. He/she, or in his/her absence the President or Recording Secretary, shall deposit all monies received in depositories recommended by the Executive Board, and approved by the Branch. Deposits shall be in the name of BRANCH 82, NATIONAL ASSOCIATION OF LETTER CARRIERS. The Secretary Treasurer shall keep a true and correct account of all money received and paid-out belonging to this Branch.
- B. The Secretary Treasurer shall be authorized to sign checks and warrants co-signed by the President, Vice President, or Recording Secretary, on current accounts payable.
- C. The Secretary Treasurer shall maintain separate records of all special funds.
- D. The Secretary Treasurer shall cause to be printed sufficient copies of the annual proposed budget for distribution to all in attendance at the Branch meeting; at which the budget is to be submitted.
- E. The Secretary Treasurer shall list all monthly bills for display at each meeting. They shall maintain an up to date list of all members and furnish this material to the Election Committee as required.
- F. The Secretary Treasurer shall perform the duties of Financial Secretary and such other duties as the laws, rules and usage of the Branch may require. The President shall assign to the Secretary Treasurer additional duties as needed to assist in the Branch office.
- G. The Secretary Treasurer shall give a good and sufficient bond for the faithful performance of the officers of this Branch. The premium on said bond shall be paid by the Branch.
- H. The Secretary-Treasurer shall be employed on a full-time basis at a salary equal to the same level as he/she would earn as a full-time Regular City Carrier, plus the equivalent of 8 hours of overtime per week at the appropriate rate. If retired, he/she shall be employed on a full-time basis at a salary equal to the highest Regular City Carrier Step, plus the equivalent of 8 hours of overtime per week at the highest Regular City Carrier Step. Salary will increase concurrent with Regular City Carrier contractual raises and/or COLA adjustments.

He/she will receive the same leave as he/she would earn as a full time carrier. If retired, He/she will receive the same leave as the maximum amount earned by a full time carrier. Unused Annual Leave up to 80 hours, will be paid at the end of the calendar year. Sick leave shall be earned at a rate of Thirteen (13) days per year.

Four hours per pay period calculated at the current officer salary rate shall be deposited in a sick leave account maintained to protect the vested interest of the officer and to limit the liability of the Branch. Sick leave used during any pay period will be paid at the rate in effect during the pay period. The Officer is responsible for managing their sick leave account and sick leave pay. Leaves of absence for serious illness will be granted.

During the last pay period of the calendar year, the officer may determine whether to withdraw all or part of the account. Upon leaving office, whatever amount remains in the account will be paid out to the Secretary Treasurer provided all Branch property has been properly turned over to the successor. Secretary-Treasurer shall receive the same fringe benefits accorded the President and Vice President. The Secretary Treasurer, if properly elected, shall by virtue of the office be a delegate to State and National Conventions.

- I. The Secretary Treasurer will receive the standard rate per mile as set by IRS publication #463 (Travel, Entertainment, and Gift Expenses) for vehicle usage and will be compensated for expenses while of Branch business, unless changed by vote of the General Membership. Payment of these expenses must be approved by the Executive Board. **Note: In the acceptance of this by- law change in January, 2010, the Committee of laws said; "the power given to the executive Board/Budget Committee to approve expenditures may not usurp the right of the branch membership to determine how it will appropriate its funds: under the Constitution, no appropriation of branch funds may be made except when ordered by a majority vote of the members present and voting at a regular**

Section 5. EXECUTIVE BOARD

- A.** The Executive Board of CHARLES N. COYLE BRANCH 82, NATIONAL ASSOCIATION OF LETTER CARRIERS shall be a President, Vice President, Secretary Treasurer, Recording Secretary, Editor, Director of Retiree's and four (4) Executive Board at Large Members.
- B.** Those Executive Board At Large Members receiving the highest number of votes shall be considered elected.
- C.** Executive Board Members shall be assigned duties and shall assist the President as he may direct.
- D.** The Executive Board, as the Editorial Committee of the Branch publication, shall enforce without prejudice Branch policy.
- E.** The Executive Board shall screen all requests for money and/or any request for policy change. Such requests must be submitted to the Board prior to Branch meeting. The Executive Board shall bring their recommendations to the Branch for action. The Executive Board shall take no action binding the Branch to any policy or major expenditure which has not previously been outlined by the Branch. Six members plus a Chairperson in attendance at any executive board meeting shall constitute a quorum.
- F.** Executive Board at Large Members shall receive a salary of the equivalent of 4 hours pay at the highest Regular City Carrier Step per month, payable quarterly. Compensation will be paid based upon attendance at Executive Board at Large monthly meetings, unless excused by the President for Official Union Business. Appropriate annual amount will be divided by twelve and such amount will be paid per attended or excused meetings at the end of each fiscal quarter.
- G.** A majority of the Executive board members present at any meeting will constitute a quorum.

Section 6. SERGEANT-AT-ARMS

- A.** The Sergeant-at-Arms shall maintain order at all Branch meetings and shall assist the President as directed.
- B.** The Sergeant-at-Arms shall receive the salary of the equivalent of 6 hours pay at the highest Regular City Carrier Step, every three months, payable quarterly.

Section 7. CHIEF STEWARD

- A.** The Chief Steward, if appointed by the President, shall receive the salary of the equivalent of 16 hours pay at the highest Regular City Carrier Step per month, payable monthly.

Section 8. EDITOR

- A.** The Editor shall edit and print Branch Official Publication each month except when excused by Branch action.
- B.** The Editor shall have general supervision of the publication subject to the approval of the Executive Board.
- C.** The Editor shall submit an article to the Postal Record every two (2) months, more often if local matters of National importance occur.
- D.** The Editor shall receive the salary of the equivalent of 8 hours pay at the highest Regular City Carrier Step per month, payable monthly.

Section 9. NALC HEALTH BENEFIT/MBA/NSBA REPRESENTATIVE

- A.** The Health Benefit Representative will perform the duties of the MBA Collector and the duties of the Clerk of the NSBA.
- B.** The NALC Health Benefit Representative shall conduct all correspondence with the NALC Health Benefit Plan, as appropriate.
- C.** The NALC Health Benefit Representative shall report to the membership both verbally and in Branch publication, all vital changes affecting membership, such as: Open Season Dates, changes in Benefits, etc.; and shall offer assistance on NALC Medical Forms upon request.
- D.** The Health Benefit Representative shall receive a salary of, the equivalent of 3 hours pay at the highest Regular City Carrier Step, every three months, payable quarterly.
- E.** The Branch Health Benefits Representative shall, by virtue of the Office, attend the annual National Health Benefits Seminar unless the Branch elects not to send a representative. Said Representative shall be compensated for his/her actual expenses as approved by the Executive Board.

Section 10. TRUSTEES

- A.** There shall be five (5) Trustees elected each two (2) years for a two (2) year term. They shall elect their own chairperson.
- B.** The Trustees shall have charge of all property of this Branch and shall maintain a correct list of said property. They will serve as Finance Committee and examine the monthly expenditures as listed. They may be assigned to assist the President in handling grievances.
- C.** Trustees shall audit all books quarterly in February, May, August and November and shall report the audit to the membership the first meeting following the audit.
- D.** Each Trustee will receive compensation of the equivalent of 3 hours pay at the highest Regular City Carrier Step, for attending quarterly audits.

Section 11. STATION STEWARDS

- A.** The Station Steward and Alternate Steward shall have jurisdiction at the station level and shall make every effort to solve problems at Station level.
- B.** The Station Steward and Alternate Stewards should consult the Chief Steward before accepting any settlement other than full exoneration.
- C.** Section 11. STATION STEWARDS All elected and appointed Stewards and Officers (excluding retired members) shall receive compensation equal to two hours pay at Carrier Technician Grade of the highest Step, for each Steward Council meeting attended, payable quarterly.

Section 12. DIRECTOR OF RETIREES

- A.** The Director of Retirees shall coordinate all activities of our Retired members and such other activities as the Branch shall direct.
- B.** The Director of Retirees shall be compensated in the same amount and manner as stated in Article 6, Section 5. F.

Section 13. APPOINTED OFFICERS

- A.** Appointed officers who do not hold a certified steward position shall be compensated equal to withheld dues for each Steward Council meeting attended, payable quarterly.
- B.** Compensation for appointed officers, per Section 6.1.B, requires review by the Executive Board and yearly approval by the general membership.

ARTICLE 7
FEES AND DUES

- Section 1.** The dues of this Branch shall be the equivalent of one hour of pay for a regular letter carrier at the highest step, as of the first day of the first full pay period of each calendar year, per each active member. These dues are payable per biweekly pay period. Dues will be changed at the beginning of each calendar year to reflect this level based upon the National published pay rates. The Branch may forgive any/all dues raises when recommended by the Executive Board.
- Section 2.** Retired Branch members shall pay FIFTY-FIVE dollars (\$55.00) annually. Payable semi-annually in advance or via dues check-off. The next increase will be in 2025, and continuing forward Retiree dues will be increased by FIVE dollars (\$5.00) every five years.
- Section 3.** Any member in good standing at the time of his induction, enlistment or call to active duty shall be carried on the books without payment of dues, for the duration of his military duty.
- Section 4.** The rates of initiation fees may be increased and assessments levied upon the members only by majority vote by secret ballot of regular members in good standing at a regular meeting after reasonable notice has been given that this question will be before the meeting.
- Section 5.** All delegates to the Oregon State and the NALC National Convention, as well as appointed or invited attendees to Local, Regional and National trainings to which the branch bears the cost, shall be required to attend all business sessions of these meetings unless excused by the Branch President and/or her/his designee. Any delegate that does not attend all sessions of these conventions shall forfeit, upon request of the President, to the Branch a proportionate amount of the allocated delegates pay and branch costs for those business day(s) missed. I.E. 1 full day missed out of 5 days would result in a charge of 1/5 the cost to the branch of the delegate's attendance. Said delegate would be required to pay the Branch the remaining amount within thirty (30) days of returning from said convention. Any such delegate so fined may appeal all or a portion of it at the next regularly scheduled executive board meeting. Any funds not paid out or fines collected under this section shall be returned to the appropriate delegate or training fund.

ARTICLE 8
SPECIAL FUNDS

Section 1. LOST-TIME FOR TRAININGS

- A. As part of the yearly budgeting procedures the branch shall set a yearly total dollar amount to be paid to stewards and elected and appointed branch officers for time spent attended NALC or union related trainings. The amounts paid and the trainings for which payment can be requested will be established by the executive board on a yearly basis at the January executive board meeting.
- B. Payments for attending such trainings will follow the same bylaws as other requests for payments for lost time for Union business. (See Article 6 Section 1-H)

Section 2. RETIREMENT FUND

- A. Six hundred dollars (\$600.00) per month shall be set aside in a separate fund known as the Charles N. Coyle Branch 82 Retirement Fund. All monies received and all expenses incurred shall be credited to or paid from this fund by the Secretary Treasurer.
- B. A member must have been a member in good standing in Branch 82, for the following length of time to receive this Retirement Fund.*
1. 5 to 10 years continuous Branch 82 membership at time of retirement\$100,00.

2. 11 to 20 years continuous Branch 82 membership at time of retirement.
\$150.00.

3. 21 or more years continuous Branch 82 membership at time of retirement.
\$200.00.

* Members from merged Branches or transferees start their eligibility with Branch 82 on the date of the merger or transfer.

Section 3. DELEGATE FUND

A. Two thousand dollars (\$2000.00) per month will be budgeted for National Convention expenses.

B. These monies shall be budgeted for National Conventions over a two (2) year period starting in the odd numbered years.

ARTICLE 9 **COMMITTEES**

Section 1. The President shall appoint the following committees at the January Branch meeting:

A. A Budget Committee composed of the Secretary-Treasurer, Recording Secretary and one (1) Executive Board member to be appointed by the President, The Budget Committee, with the Executive Board, shall submit a budget to the Branch for approval.

B. A Finance Committee of three (3) members, as required by Article 9, Section 2 of the Constitution for the Government of Subordinate and Federal Branches.

C. An Organization Committee of three (3) members, as required by Article 9, Section 1 of the constitution for the Government of Subordinate Branches.

D. A Resolution and By-Law Committee shall consist of no fewer than three (3) members. Resolutions must be submitted in duplicate to the Committee no later than that month's E-Board meeting. All proposed amendments or alterations must be presented in a legible manner, dated and signed, to the committee prior to any action thereon. Proposed resolutions will be read at the next General Membership meeting. The Committee will cause the Resolution to be printed in the next issue of the B-Mike for consideration at the subsequent Branch meeting.

Section 2. The President may also appoint the following Committees:

A. Entertainment, composed of three (3) members, who shall provide entertainment on all occasions required by the Branch. All expenditures of this committee subject to Branch approval.

B. Publicity, three (3) members, who shall publicize matters of Branch interest.

C. Membership, three (3) members, who shall endeavor to secure new members. Counsel and advise delinquent and suspended members, seek their reinstatement, and report to the Branch as a whole. The Secretary shall be an ex officio member of this committee as will all Station Stewards.

D. Visiting, three (3) members, who shall visit sick members and render whatever assistance that may be necessary. The Executive Board must pass on all expenditures.

E. Negotiating & Labor Management. The President will determine the number and members on this committee, as needed in each city. The Stewards will advise these committees and serve as members if requested by the President.

F. A Special Activities Committee may be appointed by the President to handle special events.

Section 3. There shall be an Editorial Committee which will be comprised of the Executive Board and shall be chaired by the B-Mike Editor. They will edit all notices and articles and may refuse, without prejudice, to publish any material as provided in Branch policy.

Section 4. The President will appoint an Election Committee of three (3) members who will act in accordance with Article 5 of the National Constitution.

ARTICLE 10 **CHARGES**

(See National Constitution Subordinate & Federal Branches Article 10)

ARTICLE 11 **APPEALS**

(See National Constitution Subordinate & Federal Branches Article 1 I)

ARTICLE 12 **BONDS**

Section 1. The Branch shall furnish a Commercial Blanket Bond covering all employees and members handling Branch funds.

ARTICLE 13 **INDEMNIFICATION**

(See National Constitution Subordinate & Federal Branches Article 13)

ARTICLE 14 **AMENDMENTS**

Section 1. Section 1. The By-Laws shall not be replaced, altered or amended except by a two-thirds (2/3s) majority of the members present and voting at a regular meeting. All proposed amendments or alterations must be presented in a legible manner, dated and signed, to the By-Laws committee prior to that month's E-Board meeting. Proposed changes will be read at the next General Membership meeting. Suitable notification must be given to the members at least ten (10) days prior to the meeting at which By-Laws are to be acted upon.

Section 2. All former BY-LAWS of this Branch are hereby repealed.

Section 3. These BY-LAWS shall go into effect upon approval of the Committee on Constitution and Laws of the National Association of Letter Carriers.